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| W I L L O W F I E L D C H U R C HApplication Form**JOB TITLE:** Youth Worker**CLOSING DATE:** Friday 21 April, 2017 at 5pm **INTERVIEWS:** Wednesday 26 April, 2017 (evening) |  |

 **NOTES:**

 **- CVs will not be accepted.**

- Only applications containing all the information which has been sought will be considered.
- Application forms should be returned to Dave Bradshaw - **dave@willowfieldchurch.co.uk****.** Willowfield Church Office, 330 – 332 Woodstock Road, Belfast, BT6 9DP.

Please complete in black ink.

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| **APPLICANT INFORMATION** |
| **Surname**:  |  | **First Name:**  |  | **Title :**  |  |
| **Middle Name(s):** |  | **Previous Surname:** |  |
| **Correspondence Address:** |  |
|  | **Post Code:**  |  |
| **Contact Number:**  |  | **Mobile Number:** |  |
| **Email Address:**  |  |
|  | **National Insurance No. :** |  |  |  |  |  |  |  |  |  |

Do you hold a current full driving license valid in the UK? [ ]  Yes [ ]  No

If required, do you have access to a car, or a form of transport [ ]  Yes [ ]  No

which will enable you to undertake the duties of this post?

Please name two referees (not relatives) at least one of whom should have knowledge of your present work and be in a supervisory/managerial capacity.

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| **Title:** |  | **Name** |  | **Occupation** |  |
| **Address:**  |  |
|  | **Post Code:** |  |
| **Contact Number:** |  | **Email Address:** |  |

Can we contact this referee prior to interview? [ ]  Yes [ ]  No

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| --- | --- | --- | --- | --- | --- |
| **Title:** |  | **Name** |  | **Occupation** |  |
| **Address:**  |  |
|  | **Post Code:** |  |
| **Contact Number:** |  | **Email Address:** |  |

Can we contact this referee prior to interview? [ ]  Yes [ ]  No

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| **EDUCATION / PROFESSIONAL QUALIFICATIONS** |
| **Qualification** | **Examination Body** | **Result** | **Date Obtained** |
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| **EMPLOYMENT HISTORY – PRESENT POST** |
| **Employer Name:**  |  | **Period of Notice:** |  |
| **Employer Address:** |  |
|  | **Post Code:** |  |
| **Start Date:**  |  | **Job Title:** |  |
| **Job Dept. / Location:** |  | **Salary / Wage:** |  |
| **Reason for Leaving:**  |  |

**Employment Status:** [ ]  Permanent [ ]  Temporary [ ]  Agency

**Principle Duties of Present Post:**

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Please list all your previous posts beginning with the most recent including periods out of employment.

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| **EMPLOYMENT HISTORY – PREVIOUS POSTS** |
| **Name & Address of Employer** | **Job Title** | **Start Date** | **End Date** | **Reason for Leaving** | **Duties** |
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| **ESSENTIAL CRITERIA**  |
| Please explain how you meet the following criteria giving examples and dates where appropriate |
| **1-** 5 x GCSES (or equivalent) at grade C or above. |  |
| **2** - At least two years relevant experience working with secondary school aged children in a paid or volunteer capacity. |  |
| **3** - Relevant experience of facilitating learning for young people in the Bible |  |
| **4** - Experience in motivating and building a strong team of volunteers and recruiting, training and motivating new volunteers |  |

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| **5** - Self motivated, willing to learn, manage growth and change. |  |
| **6** - Pastoral skills  |  |
| **7 -** Strong interpersonal skills in a professional and pastoral context. |  |
| **8-** Able to work as part of a team |  |
| **9 -** Competent with IT including Word processing, spreadsheets and databases. Experience with Microsoft products. |  |
| **10 –** Please tell us about your current passions as a follower of Jesus and how your discipleship will be an example to the young people you will work with. |  |

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| **DESIRABLE CRITERIA**  |
| Please explain how you meet the following criteria giving examples and dates where appropriate |
| **1** - A relevant qualification in youth work, theology or leadership may be of an advantage |  |
| **2** - A current First Aid qualification and access to own transport would be an advantage. |  |
| **3** - Experience in coordinating events |  |

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| **4** - Experience of leading youth focused environments for over 100 young people. |  |

**MEDICAL HISTORY**

Whether you have been in employment or not, please give details and dates of all periods of sickness over the past three years up to the date of this application.

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| Nature of Sickness / Absence | Date From | Date To | Did you consult a Doctor? |
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Have you ever had to resign, retire or been dismissed from [ ]  Yes [ ]  No

 a post because of ill health?

**DISABILITY**

Do you require a reasonable adjustment for reasons related to [ ]  Yes [ ]  No

 a disability to allow you to attend for interview?

If yes, please give details:

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**PERSONAL DECLARATION**

1. I declare that all the foregoing statements are true, complete and accurate

2. I understand that if I give wrong information or leave out important information I could be dismissed if I take up this job

3. I understand that to take up this job I must have satisfactory references and health assessment.

4. I understand that I may be asked to show some formal identification and evidence of qualifications if required

5. I confirm that as far as I know there are no medical reasons which would stop me from carrying out the duties of this job

6. I agree to you making any necessary enquiries during the recruitment and selection process

Your Signature: Date: